

RESOLUTION V-19-2022

VILLAGE OF BELLEVUE, BROWN COUNTY, WISCONSIN

RESOLUTION ESTABLISHING PUBLIC
PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN UPDATE

WHEREAS, the Village of Bellevue has decided to update its comprehensive plan under the authority of Sec. 66.1001 Wis. Stats; and

WHEREAS, Sec. 66.1001, Wis. Stats, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of comprehensive plan preparation, and that such written procedures shall provide for wide distribution of draft plan materials, an opportunity for the public to submit written and oral comments on the plan materials, and a process for the governing body to respond to such comments; and

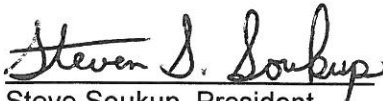
WHEREAS, the Village of Bellevue believes that regular, meaningful public involvement in the comprehensive plan update process is important to assure that the resulting plan meets the wishes and expectations of the public; and

WHEREAS, the Agreement for Professional Services between the Village and Cedar Corporation, a consulting firm, includes written procedures to foster public participation, ensure wide distribution of draft plan materials, provide opportunities for written comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Bellevue hereby adopts the written procedures included in the Public Participation Plan meeting the requirements of Sec. 66.1001, Wis. Stats. A copy of said procedure is attached as Exhibit A.

**Adopted by the Village Board of the Village of Bellevue, Wis., this 8th day of June 2022.
This Resolution shall become effective the day immediately following publication of the final approved Resolution.**

Approved:


Steve Soukup, President

Attest:


Karen M. Simons, Clerk

Motion by: Gauthier
Seconded by: Krull

Name	Aye	Nay	Abstain	Absent
Pres. Soukup	x	-	-	-
Trustee Krull	x	-	-	-
Trustee Gauthier	x	-	-	-
Trustee Kaster	-	-	-	x
Trustee Sinkler	x	-	-	-
Total	4	0	-	1

Motion:

Adopted x
 Defeated

Drafted by: Michelle Du Chateau, Community Development Department

EXHIBIT A

Public Participation Plan

The following methods may be used, when practical, to foster public participation and input for the Village of Bellevue Comprehensive Plan Update.

1. **Ad-Hoc Committee and related Meetings:** The Village will create an Ad-Hoc Committee that will work with and advise the consultant during the planning process; review and provide input on recommendations; attend the Public Open Houses and Public Hearing; and recommend adoption of the updated Plan to the Plan Commission and Village Board. The Ad-Hoc Committee meetings are open to the public.
2. **Community Events:** Attend one or more community events, such as the Bellevue Lion's Club Community Picnic, in an effort to engage the public and gather opinions on the future development of the Village. Informational booths, short questionnaires, and other engagement exercises may be developed and used during these events.
3. **Citizen Survey:** A short on-line survey will be prepared to gather resident and non-resident opinions on topics related to the comprehensive plan update and will be made available for a period of at least 4 weeks.
4. **Public Open Houses:** Hold up to two Public Open Houses to present various aspects of the draft Comprehensive Plan to the public and provide an opportunity for the public to ask questions and provide input in a casual atmosphere. Displays with main concepts will be set up around the room for people to view after the presentation. The consultant and the Ad-Hoc Committee Members will be available to take questions.
5. **Website:** The Village will utilize its website to provide information related to the process of updating the Comprehensive Plan, host draft copies of the chapters so that residents will be able to view and download them and provide an option that allows views to leave comments and questions that will be sent to Community Development Director and consultant.
6. **Village Offices:** A hard copy of the draft chapters of the proposed Comprehensive Plan Update will be placed in a binder and made available to the public during normal business hours. The Village will also utilize public access computers to make drafts available.
7. **Social Media:** The Village will utilize its Facebook, Twitter, or any other accounts to stimulate interest in the planning process.
8. **Public Hearing:** The Village will hold at least one public hearing to adopt the comprehensive plan in accordance with state statutes. The public hearing will offer an opportunity for residents to comment on the plan.
9. **Planning Commission and Village Board:** The results of the public hearing will be presented to the Plan Commission and Village Board. The Plan Commission will decide that further updates to the Plan are needed or may make a recommendation to adopt the Comprehensive Plan. The Village Board has the authority to adopt the Comprehensive Plan.

The Village of Bellevue is not required to implement all of the above listed items based on its discretion, nor is it limited to the public participation methods listed above. The Village may engage in other methods not identified here as the planning process moves forward.